



# JPPF Registry Resources – Approach for Exhibits Management

## Introduction:

Exhibits are handed to the Registry to hold to support court cases and become part of the records for use in proceedings. These exhibits are used to substantiate and prove a case or claim and must be received, recorded, stored, available for any hearing including subsequent appeals and in due course released and returned.

You will hear about the chain of evidence. The integrity of exhibits means that there must be a record of who received any exhibit and what they did with it so it is important that the Registry has processes in place to support that.

Storage and handling of exhibits should comply with any legislation that is in place. In New Zealand the control of exhibits appears in numerous pieces of legislation that has served as the basis for the Ministry policies and guidelines.

To support your training and exhibit management processes we hope to be able to provide you with the New Zealand Ministry of Justice resources covering the production and storage of exhibits and procedures for disposal or return.

Generally once exhibits are handed to the Registry they should be recorded and stored in a secure area until required and disposed of or returned only after the appeal period has expired and according to any court directions or legislative requirements.

Contact us if you have any questions and we will endeavour to connect you to the right people within the Ministry to assist.